

**MIRAMAR ELEMENTARY SCHOOL**  
**School-Level Parent and Family Engagement Plan (PFEP)**  
**2024-2025**

**Mission Statement**

*Miramar Elementary School is dedicated in providing a safe and secure learning environment that empowers and equips each learner to excel academically through a rigorous curriculum.*

**Engagement of Parents and Families**

Miramar Elementary School will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs in this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of ~~part~~ article a/in children Sections 1116 c 3, 1114 b 2, and 1116 a 2 B .

*At the Title I Open House, Miramar Elementary School, will actively recruit parents to serve as members of the School/Advisory Council; (SAC) and School/Advisory Forum (SAF) and Parents Teacher Association PTA. Parents will be selected to represent the demographics of the school AT SAC meetings parents will be provided information regarding Title I allocation (inclusive of professional development allotments) Parents will be allowed to provide input in the decision-making process of all the Title I activities related to the school An annual evaluation will be conducted using surveys completed by students, parents, and staff. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program and used to plan future events.*

**Coordination and Integration**

Miramar Elementary School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C (Migrant); Title I, Part D (Neglected, Delinquent and At-Risk Youth); Title II (Effective Instruction/Professional Development); Title III (ELLIESOL) and Title IX, Part A (McKinney-Vento Homeless)[Section 1116(e)(4)].



Count	Program	Coordination
1	Head Start	Head Start Pre K teachers will conduct at least two parent conferences; Hold joint parent meetings to discuss.
2	Title I Part C	RTI Process is used to provide consistent monitoring and guide curriculum/instructional adjustments as needed.
3	IDEA	Individuals with Disabilities Act (IDEA) Supplemental Instruction support provided by school will be discussed. with parents during development of the student's IEP.

### Annual Parent Meeting

Miramar Elementary School will take the following actions to convene an annual meeting, to which all parents and guardians of participating children shall be invited and encouraged to attend, to inform parents and guardians of their school's participation under this part and to explain the requirements of this part, and the right of the parents and guardians engaged. Include the specific activity and/or activities, frequency and duration, evidence-based research on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend [Section 11] S (U) 111

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Public Meeting Flyer	Parent Link Students to Take home in Agenda	Anderson, KJ & Minke, KM /2007). Working Together/5 <sup>th</sup> ed.) Upper saddle, NJ: Merrill. {Gooa/e Scholar}	Parent Sign In Sheets
Develop an Agenda and Sign In Sheets	At least two weeks prior to event	Berger, EH. /2000). Parents as Partners in Education: Families and Schools working together /5 <sup>th</sup> ed) Upper saddle River, NJ: Merrill. {Google Scholar/	Agenda & Sign In Sheets
Annual Public Title I Meeting	Beginning of School; Within the First Quarter	Berthe/son, D. & Walker, S. /2008) Parent's Involvement in their children's education. Family Matters, 79, 34-41. {Gooale Scholar/	Parent Sign In Sheets



### **Flexible Parent Meetings**

Miramar Elementary School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)/211.

Miramar Elementary will schedule meetings to be held at a mutual time convenient for both teachers and students. Parents will be encouraged to review and revise the Title I plan if necessary. Teachers will hold two or more conferences individually with parents in person and/or via telephone of children in their classroom. During these conferences, parents will be given information on how their child is progressing within the classroom and what materials are used for instruction, grading, and procedure policy and if interventions are being used to help that child reach achievement goals, and explanation will be provided. Parents will also be provided with resources that can be used to reinforce instruction at home. Our school holds parent literacy for all grade levels.

### **Building Capacity**

Miramar Elementary School will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part - [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology", iSection 1116(e)/2>.

<b>Specific Activity</b>	<b>Frequency and Duration</b>	<b>Evidence-Based Research</b>	<b>Evaluation of Implementation and Effectiveness</b>
Barnes & Noble Literacy Night	2 <sup>nd</sup> Quarter	ASCD <a href="http://www.ascd.org/wholechild.aspx">http://www.ascd.org/wholechild.aspx</a> US Department of Education: Parent and Community Engagement <a href="http://www.ed.gov/family-and-community-engagement">http://www.ed.gov/family-and-community-engagement</a>	Parent Sign In Sheets Parent Feedback
Chill & Chat Under the Stars Literacy Night	3 <sup>rd</sup> Quarter	The Annie E. Casey Foundation (2016) Engaging Parents, Developing Leaders: A Self-Assessment and Planning Tool for Non	Parent Sign in Sheets Parent Feedback



		Profits and Schools retrieved from <a href="http://www.ecf.org/m/resourcedoc/AECF-EngagingParentsdevelopingleaders-2016.pdf">http://www.ecf.org/m/resourcedoc/AECF-EngagingParentsdevelopingleaders-2016.pdf</a>	
Multicultural Night: Celebrating Our Diversity Together	3rdQuarter		Parent Sign in Sheets Parent Feedback

### Staff Training

Miramar Elementary School will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools *Section 1116(h)(3)(1)*

Specific Activity	Frequency and Duration	Evidence..Based Research	Evaluation of Implementation and Effectiveness
PD- Utilizing Student Agendas to promote Effective Communication	First Quarter	Strengthening Families Center for the Study of Social Policy(2015)	Sign In Sheets; Agenda; Minutes/Notes Workshop Evaluation
	First Quarter	<a href="https://www.12parentsstrengtheningfamilies.org/lwQ.content/u/Joads/sites/25/20172">https://www.12parentsstrengtheningfamilies.org/lwQ.content/u/Joads/sites/25/20172</a>	
		Strong-Families-Brochure ADA.odf	

### Other Activities

Miramar Elementary School will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents request *Sections 1116e 4, 1116e 13 and 1116e 14.*

Miramar Elementary School will Establish a Title I Parent Resource Board in the Front Office to inform parents to services available to them. Maintain school website to keep all



stakeholders updated with the latest information. Encourage teachers and/or teams to have websites that inform parents of specific rules, procedures, assignments, and daily information.

### **Communication**

Miramar Elementary School will provide parents of participating children the following [Section 1116(c)(4)]:

- ▶ Timely information about programs under this part [Section 1116(c)(4)(A)J;
- ▶ A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];
- ▶ If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and
- ▶ If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116/clf5ll.

Miramar Elementary School will provide information about Title I programs in a timely manner. This information will be provided using different methods of communication. (Parent Link, Newsletters, Meetings and School Websites) etc. During Miramar's Open House teachers discuss information about Title I programs, Grade Level Expectations, Rules and Procedures and different forms of academic assessments will be shared with all parents. Through individual conferences any time throughout the school year. Parents will receive additional requested information. All classroom teachers will discuss and explain in detail about the **school's curriculum, Florida State Standards, and ways to measure student academic and social progress.** During the Title I Public Meeting the Title I Liaison and Administrators will provide more information about Title I Programs and other opportunities for Parental Involvement. At this time all parents will be provided the opportunity to have their questions answered to make sure they understand all aspects of Title I. Parents who qualify will be notified of school choice options, free and reduced lunch, and Supplemental Educational Services (SES) Tutoring, Florida Standards Assessment, and additional assessment data will be shared amongst individual parent-teacher conferences. School information and data will be provided through the school website and newsletter for reference

### **Accessibility**

Miramar Elementary School will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members



of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116/f11.

Parents will be notified that the plan is available through the school's website and it will be available in the front office of our school. Translators will be available at parent meetings, workshops, and conferences when needed. We will provide copies in Spanish, Haitian Creole Portuguese, and English of printed materials such as school and Title I Newsletters, Title I Brochure, Family Literacy Night, School/District Handbook, and Progress Reports. Update outside marquee and Parent Involvement Bulletin Board (located next to the front office) with information on upcoming Title I events and Literacy Nights. When necessary, staff members will conduct in school conferences between teachers and other educators who work directly with participating children to maximize parent involvement. Update school website with current information, which parents can access. This information will outline upcoming events in an area that parents can get involved in school based activities.

#### **School-Parent Compact**

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116/d)].

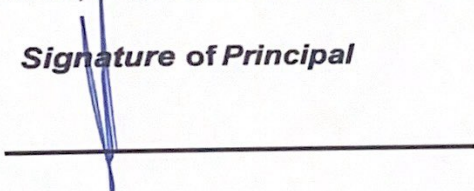
Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

#### **Adoption**

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 3/18/2024 and will be in effect during the 2024-2025 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2024.

**Signature of Principal**



**Date**

3/18/2024

SAC Chairperson

Date

W. J. [Signature]

3/18/2024